



**RESERVATION FORM
US PAVILION
AUTOPARTS RE-EXPORT (ARE) 2005
SEPTEMBER 11 –13, 2005**

By Mail

U.S. Commercial Service
P.O. Box 9343
Dubai, United Arab Emirates
Tel: 001-971-4 / 311-6111
Fax: 001-971-4 / 311-6140

Street Address

(For Courier Service)

U.S. Commercial Service
Dubai World Trade Center 20th Level
Dubai, United Arab Emirates
Tel: 001-971-4 / 311-6111
Fax: 001-971-4 / 311-6140

PLEASE TYPE OR PRINT CLEARLY

SECTION 1 – EXHIBITOR DATA

No of exhibitors to be present at the booth: ____1 ____2

Contact: _____

Company name: _____

Company E-mail address: _____

Company name to be listed in show directory: _____

Street address: _____

City, State, zip: _____

Phone: _____

Fax: _____

Contact person to be listed in show catalog: _____

Representatives attending the show: _____

Assistance required for hotel arrangement: Yes / No

Company description (maximum 100 words) for use in the USA pavilion catalog

Products to be exhibited, including brand names: _____

SECTION 2 -- BOOTH LOCATION PREFERENCE_____

(Minimum booth space is 9 sq. meters. Additional space in multiples of 3 sq. meters)

SECTION 3 – PAYMENT

- By bankers draft payable to “SCC&I Exhibition Management Company- Expo Centre” or by direct bank transfer to “SCC&I Exhibition Management Company- Expo Centre” A/c No. **01-5562287-01**, Swift Code SCBLAEADXXX, Standard Chartered Bank, P.O. Box 5, Sharjah, U.A.E.



TERMS AND CONDITIONS

Autoparts Re-export 2005

Upon acceptance of your completed Reservation Form and first half of booth payment, the following Terms and Conditions will be in effect and are subject to such additions or changes as may be required by the U.S. Commercial Service. Exhibitors will be promptly advised of any changes or additions.

THE U.S. COMMERCIAL SERVICE (USCS) AGREES TO:

1. Provide the participant with the standard booth package described in this brochure.
2. USCS reserves the right to rearrange the floor plan at any time and/or relocate exhibitors should it become necessary or advisable in the judgment of show management.
3. Refrain from providing commercial third parties with exhibitor contact information prior to AUTOPARTS RE-EXPORT 2005, unless authorized to do so on the Reservation Form.

THE EXHIBITOR AGREES TO:

1. Promote and display only products consisting of at least 50 percent of U.S. origin.
2. Accept the location of the assigned booth within the U.S. Pavilion at ARE 2005, with the understanding that assignments will be made according to booth location preferences indicated on the exhibitor's Reservation Form, if possible.
3. Use the booth decoration and design supplied by the USCS office, unless written permission is received from USCS authorizing alterations to the booth design.
4. Pay the cost of any booth personnel, equipment, or services ordered from show management. Payment for all services must be made at the time the services are requested, unless otherwise stated. Outstanding financial obligations preclude participation in future USCS trade shows.
5. Cannot share the assigned booth. Note: Event organizer will authorize only one company to be listed on the booth fascia board. Company details must be properly identified on the Reservation Form.
6. Refrain from subleasing the booth in the case of State Economic Development Boards, state or regional trade groups etc.
7. Provide a qualified sales representative during the entire show.
8. Display only products for which the participant is authorized to negotiate commercial sales.
9. Strictly observe the regulations prohibiting sales of product samples during the show.
10. Refrain from dismantling the booth before the show closes on September 13, 2005.
11. Arrange for all equipment and booth materials to be removed from the show site by 9:00 p.m. on Wednesday, September 14, 2005. Event organizers will not secure exhibitor equipment or booth materials after the above advised time and date.
12. Release the U.S. Government, its agents, and officers of liability for any losses due to participation in the U.S. Pavilion. This refers in particular to late product shipments, in-transit damage, loss of product samples, and unauthorized removal of equipment or supplies at the end of the show.
13. Arrange and pay for the transport of product samples, promotional materials, and equipment back to the United States after the show.
14. Complete all questions on the exhibitor evaluation survey, including those pertaining to projected sales, which will be distributed by the Show Coordinator near the end of the show. This information is used on a confidential basis to determine the cost-effectiveness of these activities.
15. The U.S. Commercial Service is not responsible for any non-refundable expenses that participants incur as a result of cancellation, or non-participation in AUTOPARTS RE-EXPORT 2005. These include, but are not limited to non-refundable airline tickets, hotel reservations, and rental car fees.

Please note: Show management is empowered to expel from the show any exhibitor who does not fully comply with the above Terms and Conditions.

PLEASE KEEP A COPY FOR YOUR RECORDS.